

**Personnel Committee
Special Meeting**

Thursday, May 14, 2013

at 1:00 p.m.

held at the

Connecticut Lottery Corporation
777 Brook Street
Rocky Hill, Connecticut 06067

Committee Members: Gale Mattison, Chairperson; Steven Bafundo and Natasha Pierre in attendance with Michael Thompson and Margaret Morton via teleconference.

Other Attendees: Anne Noble, President & CEO; Jane Rooney and Chelsea Turner.

Call to Order: Chairperson Mattison called the meeting to order at 1:01 p.m.

- I. Approval of Minutes:
On a motion made by Mr. Thompson, seconded by Ms. Pierre and unanimously approved, the minutes of the April 18, 2013 Personnel Committee Special Meeting were approved.
- II. Review of FY 2014 Life and Disability Policy, Retirement Plan Contributions Policy, Managerial Tuition Reimbursement Policy, and Managerial Compensation Time Policy with current report: The Committee reviewed the policies and Ms. Rooney reported on the specifics. The Committee commented on the positive reduction in Managerial Compensation time and will report its review of these policies to the Board.
- III. Executive Session:
Mr. Mattison tabled the Executive Session. KardasLarson would be discussed under New Business. Information on Incentive Compensation was not yet available for today's Executive Session.
- VI. Review of Staffing:
The Committee reviewed FY'14 staffing. With no increase in staffing, Ms. Noble reported there were currently eight (8) vacant positions, including two (2) managerial positions. It is not expected that the two managerial positions will be filled. An appropriate vacancy rate would be applied to the FY'14 budget.

V. Old Business:
None.

VI. New Business:
Draft copies of the KardasLarson report have been distributed to all members of the Board for their review and have been reviewed by the Personnel Committee. On a motion made by Ms. Morton, seconded by Mr. Bafundo, and unanimously approved, the Committee requested that KardasLarson, LLC present its completed report to the full Board on May 23, 2013. The Committee also discussed the process for setting compensation.

VII. Adjournment:
On a motion made by Ms. Morton, seconded by Ms. Pierre, and unanimously approved, the meeting was adjourned at 1:15 p.m.

Respectfully submitted,

By: Jane M. Rooney
Director of Human Resources
Connecticut Lottery Corporation